Meeting Date	December 5, 2015	**Time**	3:00-4:30 p.m.
Meeting Location	NHE 106		

	Agenda Topic	Materials to Review/Background info	Action Planned
1	Notes		Approval of notes 11/5/15 meeting
2	IRB/Rhea Williamson, Ethan Gahtan, Susan Brater Time Certain: 3:00	*See attached question/scenarios posed by Justus Ortega*	Discuss IRB issues raised by grad coordinator regarding grad students who are joining projects that have already obtained IRB approval
3	George Wrenn/Library policy on remote access for students with incomplete or unenrolled status.	*Access to HSU Library databases and online journals is available to everyone on site in the HSU library. The terms and conditions for costly resources subscribed to by the library are restricted by contract, and the terms specifically limit off-campus or remote access to HSU Library databases & online journals to current students, faculty and staff. Any one-time exception for students fulfilling an incomplete is made by the Registrar. Students on educational leave of absence are not eligible for university resources or services. Alternatively, if you take one unit of credit at HSU, you are eligible for remote access as a current student, otherwise, please contact our librarians for details about strategies for finding relevant resources available freely on the web.*	Review policy; share ideas
4	WASC	See attached very initial, very rough "straw-man" beginning point draft proposed outcomes	Graduate level institutional outcomes
5	Anna Villagomez/ Office of the Registrar Commencement		Discuss Commencement deadline and various issues (advisor names, thesis titles, etc.)
6	Important Deadlines:

Fall 2015 Graduation Thesis & Project Submission Deadline: December 10th, 2015 | | |

	The McCrone Promising Faculty Scholars Award: Deadline for Nominations is Friday, January 29, 2016 by 5:00 pm The Alistair and Judith McCrone Graduate Fellowship Fund: Deadline for Nominations is Friday, January 29, 2016 by 5:00 pm Announcements: BePress The December submission launch has been postponed until Spring 2016. Once the site is ready, BePress will providing training sessions for Graduate Council and interested faculty and staff. Spring Graduate Council meeting dates: February 1, 2016 March 7, 2016 April 4, 2016 May 2, 2016		

Question posed by Justus Ortega, for Grad Council discussion with IRB representatives:

Which of the following scenarios would be considered "O.K." by IRB and Graduate Studies?

Scenario #1-

1. Graduate student "proposes" study to Thesis committee and defends proposal successfully.
2. Graduate student submits IRB protocol with faculty advisor
3. Graduate student obtains IRB approval of Protocol #001
4. Graduate student submits advancement to candidacy paperwork (Puts IRB approval # for Protocol 001 on advancement paperwork)
5. Graduate student collects data (under approved IRB protocol #001)
6. Graduate student analyzes data
7. Graduate student defends thesis

Scenario #2-

1. Faculty obtain IRB approval of Protocol #001
2. Faculty collect data set for protocol#001
3. Graduate student "proposes" to Thesis committee

    Student proposes to analyze part of large data set (collected under protocol #001) for thesis

    Proposal is approved by thesis committee
4. Faculty adds Graduate Student Jane Doe to IRB protocol #001 (Jane shows evidence of CITI) and is this approved by IRB.
5. Graduate student submits advancement to candidacy paperwork (Puts IRB approval # for Protocol 001 on advancement paperwork)
6. Graduate student analyzes previously collected data (under approved IRB protocol #001)
7. Graduate student defends thesis

Scenario #- 3

1. Faculty obtain IRB approval of Protocol #001
2. Faculty adds Graduate Student Jane Doe to IRB (Jane shows evidence of CITI) and is this approved by IRB.
3. Graduate student collects data (under approved IRB protocol #001)
4. Graduate student analyzes data
5. Graduate student "proposes" study to Thesis committee and defends proposal
6. Graduate student submits advancement to candidacy paperwork (Puts IRB approval # for Protocol 001 on advancement paperwork)
7. Graduate student defends thesis

Starting point for drafting HSU institutional outcomes at the Master's level

Students will be able to:

- Elucidate the major theories, research methods and approaches to inquiry and/or schools of practice in his or her field; articulates their sources; illustrate both their application and their relationships to allied fields.
- Disaggregate, adapt, reformulate and employ principal ideas, techniques or methods at the forefront of their field of study in the context of an essay or project.
- Provide adequate evidence (through papers, projects, notebooks, computer files or catalogues) of contributing to, expanding, assessing and/or refining either a broadly recognized information resource or an information base within their field of study.
- Create sustained, coherent arguments or explanations and reflections on their work or that of collaborators (if applicable), to both general and specialized audiences.

(**if seeking a degree in a quantitatively based or quantitatively relevant field**)

- articulate and/or undertake multiple appropriate applications of quantitative methods, concepts and theories within their field of study

– OR –

 (**if not seeking a degree in a quantitatively based field**)

- employ and apply mathematical, formal logic and/or statistical tools to problems appropriate to their field in a project, paper of performance.

Adapted from the Lumina Foundations DQP Outcomes

At the Master's Level

12/3/15