



This form is required to initiate thesis or project review and approval by the University. 1) Complete the student information in **section I.** 2) Print form. 3) Obtain approval signatures from your advisor/committee chair, committee members and program graduate coordinator. 4) Deliver form to Academic Programs, SH 217

I. Student Information *(typed)*

Name	_____	HSU ID Number	_____
Address	_____	Phone Number	_____
City	_____	State	_____
		Zip Code	_____
		Email Address	_____
Degree	_____	Graduation Date	_____

Title

I have read and agree to the terms of the HSU [Humboldt Digital Scholar Non-Exclusive Distribution License](#)

This research will be submitted for publication in _____

The publisher requires an embargo of one year two years. Please note, the descriptive information such as title, author and abstract will be publicly available.

II. Review and Acceptance - Required Original Signatures

We certify that we have read this document and that it conforms to standards of scholarly presentation and is fully acceptable, in scope and quality, as a thesis or project for the degree listed above.

Thesis successfully defended: _____
Date/Time

Advisor/Committee Chair Signature Advisor/Committee Chair *(typed or printed)* Date

Committee Member Signature Committee Member *(typed or printed)* Date

Committee Member Signature Committee Member *(typed or printed)* Date

Committee Member Signature Committee Member *(typed or printed)* Date

III. Program Graduate Coordinator

Graduate Coordinator Signature Graduate Coordinator *(typed or printed)* Date

IV. Graduate Studies

Graduate Dean Signature Date

This thesis/project was reviewed and meets the HSU format requirements Entered in PeopleSoft

Title matches advancement to candidacy paperwork or title changed with a request for program waiver or variation form



HUMBOLDT STATE UNIVERSITY

Graduate Studies, SH 217 (707) 826-3949

Request Graduate Continuous Enrollment through Extended Education

Student Information

Name

HSU ID Number

Address

Phone

City State Zip Code

E-mail address

Date of Advancement to Candidacy

Masters Degree Application for Graduation submitted for:
Term/Year

Course Information

x693 Graduate Continuous Enrollment
Subject Term/Year

Approval Signatures

The minimum requirements to be eligible to enroll through extended education are advancement to candidacy; completion of all the coursework required for the degree; and submission of an application for graduation. Additional requirements for registering through Extended Education vary by program.

Advisor/Committee Chair

Advisor/Committee Chair Name (*typed or printed*)

Graduate Coordinator

Graduate Coordinator Name (*typed or printed*)

Tuition Waiver Eligibility and Timelines

Tuition waivers for Nonresident graduate students (E0605)

The Office of Academic Programs – Graduate Studies will issue the specific credit-unit allocations for the following academic year by March 1. Programs are expected to submit the names of their awardees to the Office of Academic Programs – Graduate Studies by April 1 and the office will notify the students. Awardees must send written or email commitments to Graduate Studies by May 15, for the following academic year.

Tuition waivers for Graduate Assistants and Teaching Associates (E0611)

Students must file a FAFSA no later than March 15. Only students who do not receive a State University Grant (SUG) or other tuition coverage are eligible for a TA tuition waiver. Students must be appointed at a minimum of 15 hours/week as a Graduate Assistant (Class Code 2355) or a minimum of 2 WTU's as a Teaching Associate (Class Code 2353 or 2354). Students who have exceeded the graduate unit cap are not eligible for tuition waivers. See "Graduate Unit Cap" in the Humboldt State University [2012-13 Financial Aid Award Guide](#). For questions, please refer students to their financial aid counselor. Link to [Financial Aid Staff Directory](#)

Programs will forward the names of graduate TAs and GAs for the next academic year to the Financial Aid Office by April 1. Once eligibility has been determined, Financial Aid will send names of students awarded a GA/TA tuition waiver to the Office of Academic Programs – Graduate Studies, which will inform students and departments. This process will be completed by the end of finals week.

Allocations made each spring will assume full-time support for the next two semesters. Departments are responsible for verifying the students' employment and their enrollment in program-relevant coursework within the first two weeks of each semester, and they will inform Financial Aid about the level of support appropriate for each TA.

GA/TA tuition waiver recipients who enroll for six or fewer total units (at least two of which must be related to their academic program) will be funded for half-time enrollment. GA/TA tuition waiver recipients who enroll for seven or more total units (at least seven of which must be related to their academic program) will be funded for full-time enrollment.