

Meeting Date	May 2, 2016	Time	3:00-4:30 p.m.
Meeting Location	NHE 106		

	Agenda Topic	Materials to Review/Background info	Action Planned
1	Notes		Approval of notes meeting 04/04/2016
2	WASC	See attached draft 4 Starting point for drafting HSU institutional outcomes at the Master's level	Discuss next steps.
3	Graduate Continuous Enrollment Christian Guillén Registrar College of eLearning & Extended Education & Summer Turner Assistant Registrar		Discuss Graduate Continuous Enrollment for Fall 2016 and Summer 2016.
4	International Student Enrollment Megan Mefford Coordinator of International Admission, Immigration & Advising		Remind programs that full-time enrollment for international students/immigration is 9 units; explain exceptions to this rule. Quick poll to see if any Programs are interested in recruiting more international programs to their programs.
5	Graduate Program Recruiting update/ Janae Teal Graduate Recruiter for Graduate Studies		Janae Teal will update recruiting activities for HSU graduate programs and Graduate Studies will seek feedback on this year's pilot recruiting efforts and discuss plans for the 16/17 A/Y.
6	Intellectual property policy of HSU	Per Justus Ortega's request Please see attached materials: FAC Resolution on IP policy-draft 4-4 IP Policy for 4-12 Res Revised 4-7-draft Thesis/Project Approval 2015 HDS License Agreement HSU Policy on Graduate Program Culminating Experience Requirements October 17, 2012 What might also help in the conversation is answers to the following 1) Is this agreement is a requirement for graduate students in order to graduate? 2) If so where is that written in policy...either at HSU or CSU system wide?	Discussion about the Intellectual property policy of HSU, the upcoming University senate amendment and how this relates to Non-exclusive distribution license that graduate student are asked to agree to with regards to the publication of their thesis/project.

		3) How does this align with intellectual property policy and laws?	
7	Graduate GVAR Proficiency and Writing for Graduate Programs	<p>From the handbook:</p> <p>Graduate Writing Requirement</p> <p>All graduate students must demonstrate competency in writing by completing either a designated course that contains a significant writing component (at least 30% of the course grade), a 50th percentile score or better on a verbal component of a standardized entrance exam (GRE or GMAT), a thesis/project proposal approved prior to advancement to candidacy, or an approved thesis/project manuscript. The graduate writing requirement is built in to each program. For more information, please check with your committee chair or graduate coordinator.</p>	Discuss Graduate GVAR Proficiency and Writing for Graduate Programs at HSU; update listings.
8	Minimum GRE scores	<p>From NR graduate program policies: "Normally, applicants must have a minimum Grade Point Average (GPA) of 3.0 for the last 60 undergraduate units and a minimum score of 150 in the verbal section and minimum score of 150 in the quantitative section on the general Graduate Record Exam (GRE). Applicants with extensive work experience, exceptionally high GPA, or exceptionally high GRE scores may be accepted without meeting the minimum requirements for both GPA and GRE scores by appeal of the department faculty to the Graduate Advisory Council, through the Graduate Coordinator."</p>	Discuss GRE minimum scores (for programs that use them) and other admission requirements across programs
9	Steve Ladwig/ Associate Director of Admissions		Update on new Vendor for CSUMentor application effective Spring 2018, which opens August 1, 2017
	Important Deadlines and Announcements: May 10 , - deadline to		

	<p>submit final version of thesis or project and approval form with original signatures for spring graduation.</p> <p>May 20th, - deadline to submit Graduate Federal Work Study application</p> <p>June 24, - deadline to submit a courtesy format review for summer graduation.</p> <p>July 25, – deadline to submit final version of thesis or project and approval form with original signatures for summer graduation.</p> <p>Fall Graduate Student Orientation – Monday, August 17th, 2016 from 2:30 to 3:30 pm. Goodwin Forum.</p> <p>Fall 2016 Tentative GC Meeting Schedule: September 12, 2016 October 3, 2016 November , 2016 December 5, 2016</p>		

Draft HSU institutional outcomes at the Master's level

Students will be able to:

- Elucidate the major theories, research methods and approaches to inquiry and/or schools of practice in the student's field of study; articulate their sources and illustrate both their application and their relationships to allied fields.
- Disaggregate, adapt, reformulate and employ principal ideas, techniques or methods at the forefront of their field of study in the context of a written product or project.
- Provide adequate evidence (through papers, projects, notebooks, computer files or catalogues) of contributing to, expanding, assessing, and/or refining knowledge within their field of study.
- Create sustained, coherent arguments or explanations and reflections on their work or that of collaborators (if applicable), to both general and specialized audiences.
- Apply the ethical framework(s) appropriate to their field of study.

(if seeking a degree in a quantitatively based or quantitatively relevant field)

- Articulate and/or undertake multiple appropriate applications of quantitative methods, concepts and theories within their field of study.

– OR –

(if not seeking a degree in a quantitatively based field)

- Employ and apply formal logic, qualitative, and/or analytical tools to problems appropriate to their field in a project, paper or performance.

Adapted from the Lumina Foundations DQP Outcomes

At the Master's Level

4/4/16