

<b>Meeting Date</b>	November 2, 2015	<b>Time</b>	3:00-4:30 p.m.
<b>Meeting Location</b>	NHE 106		

	<b>Agenda Topic</b>	<b>Materials to Review/Background info</b>	<b>Action Planned</b>
1	Notes		Approval of notes 10/5/15 meeting
2	Strategic Planning and WASC self-study	<p>See WASC Standards and Criteria for Review at: <a href="http://www.wascsenior.org/content/review-under-wscuc-standards-and-compliance-federal-requirements">http://www.wascsenior.org/content/review-under-wscuc-standards-and-compliance-federal-requirements</a></p> <p>Some of the relevant WASC Criteria for Review:</p> <p>2.2b The institution's graduate programs establish clearly stated objectives differentiated from and more advanced than undergraduate programs in terms of admissions, curricula, standards of performance, and student learning outcomes. Graduate programs foster students' active engagement with the literature of the field and create a culture that promotes the importance of scholarship and/or professional practice. Ordinarily, a baccalaureate degree is required for admission to a graduate program</p> <p>2.3 The institution's student learning outcomes and standards of performance are clearly stated at the course, program, and, as appropriate, institutional level. These outcomes and Standards are reflected in academic programs, policies, and curricula, and are aligned with advisement, library, and information and technology resources, and the wider learning environment.</p> <p>2.4 The institution's student learning outcomes and standards of performance are developed by faculty and widely shared among faculty, students, staff, and (where appropriate) external stakeholders. The institution's faculty take collective responsibility for establishing appropriate standards of performance and demonstrating through assessment the achievement of these standards.</p> <p>2.6 The institution demonstrates that its graduates consistently achieve its stated learning outcomes and established standards of performance. The institution ensures that its expectations for student learning are embedded in the standards that faculty use to evaluate student work.</p> <p>4.1 The institution employs a deliberate set of quality-assurance processes in both academic and non-academic areas, including new curriculum and program approval processes, periodic program review, assessment of student learning, and other forms of ongoing evaluation. These processes include: collecting, analyzing, and interpreting data; tracking learning results over time; using comparative data from external sources; and improving structures, services, processes, curricula, pedagogy, and learning results.</p>	Discuss possible action items for Graduate Council

		<p>4.3 Leadership at all levels, including faculty, staff, and administration, is committed to improvement based on the results of inquiry, evidence, and evaluation. Assessment of teaching, learning, and the campus environment—in support of academic and co-curricular objectives—is undertaken, used for improvement, and incorporated into institutional planning processes.</p> <p>4.4 The institution, with significant faculty involvement, engages in ongoing inquiry into the processes of teaching and learning, and the conditions and practices that ensure that the standards of performance established by the institution are being achieved. The faculty and other educators take responsibility for evaluating the effectiveness of teaching and learning processes and uses the results for improvement of student learning and success. The findings from such inquiries are applied to the design and improvement of curricula, pedagogy, and assessment methodology.</p>	
3	Financial Aid Issues for Graduate Students	Guide for Financial Aid for Graduate Students (attached)	Peggy Metzger/Financial Aid Director, will go over important information and procedures regarding financial aid for graduate students
4	Upcoming 4:00 -4:15 p.m. thesis/project workflow and submission processes via BePress Digital Commons		Cyril Oberlander/Dean, University Library will provide an update about BePress Digital Commons workflow and repository development.
5	Reminder: Format Review timing change	<b>After submission</b> , Graduate Studies will review the final document for compliance with the university formatting requirements. The submission deadline for fall graduation is December 10, 2015 by 5:00 p.m.	Answer any questions
6	<p>Announcements:</p> <p>Important Deadlines: Trione Graduate Scholarship Faculty Honoree: Friday, November 6<sup>th</sup> 5:00 pm</p> <p>Fall 2015 Graduation Thesis &amp; Project Submission Deadline: December 10<sup>th</sup>, 2015 Julie Koepfel/Administrative Support in Graduate</p>		

	Studies will be out of the office October 29 to November 20, 2015. For assistance, please contact Suzan Logwood at sel1@humboldt or 707-826-3949 for		
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## FINANCIAL AID ISSUES FOR HSU GRADUATE STUDENTS

**State University Grant 125% Rule:** Graduate Students are only eligible for SUG for 125% of the MINIMUM number of completed units needed to complete a graduate degree. While some campuses allow less, 125% is standard for SUG eligibility.

- For a 30 unit masters degree, students lose SUG after taking 38 units.
- Students taking several prerequisite courses in addition to officially required courses may run out of financial aid before they can complete their degree.
- Programs “unofficially” requiring coursework in addition to officially required courses disadvantage students on financial aid.

**Half-time enrollment minimum:** Graduate students enrolled in fewer than 5 units (or half-time enrollment in a semester system) receive no financial aid.

- Students must start paying off their student loans 6 months after graduating, withdrawing, or enrolling in fewer than 5 units. Thus, students working only on their culminating experience, lose most, if not all, of the 6-month grace period after degree completion before they must start paying off their loan.

**Graduate Student receiving a Stipend or Fee Waiver:** Notification must be sent to Financial Aid ASAP. If notification does not occur well before students receive their financial aid, federal law requires our Financial Aid Office to retroactively bill those students for over payment.

**Satisfactory Academic Progress** must be met annually to keep financial aid. Graduate students who fail to meet any of the criteria below automatically lose their financial aid:

- GPA less than 3.0 (probation or disqualification)
- Attempt more than 125% (or less on some campuses) of the minimum number of units needed for the degree.
- Fall below 80% pass rate (# course units passed/# course units attempted)

**Graduate student decisions** that send them down a financial hole:

- While full time graduate tuition/fees cost less than \$10,000/year, graduate students can borrow up to \$20,500/year (cost of attendance). Many graduate students fail to realize the crippling long-term consequences of borrowing an extra \$10.5k/year at 5-8% interest.
- Some students never quit graduate school to avoid paying back their loans.
- While some campuses allow students in good standing to stop out for 1 year, these students must start paying back their student loans after 6 months off.

**Other Facts:**

- **More than half** of CSU graduate students receive some kind of financial aid.
- Unlike undergraduates, graduate students are **ineligible for Pell grants**.
- Unlike undergraduates, graduate students can **only receive unsubsidized loans**.
- Graduate students can borrow Graduate PLUS Loans. These have **higher interest rates** than undergraduate financial aid, **accrue immediately**, and **depend upon a student's credit rating**.