

Meeting Date		November 3, 2014	Time	3:00 – 4:30 p.m.
	Agenda Topic	Materials to Review/Background info	Action Planned	
1	Approval of Notes		Approval of notes from 10/6/14	
2	Automated Thesis/Project Submission and Approval Process and Advancement to Candidacy and Graduation project requests.		Jená will provide an update on project submission.	
3	MA Recruiting-		Meredith Williams will share information and feedback from the recruiting event she attended at CSUEB earlier this month.	
4	Handling tensions between grad students and advisors: procedures for managing disputes and for ending advisor-student relationships.		Discussion regarding thesis committee replacements and disputes. Fresno State has detailed information on their website. Here's the link (see Section 4) : http://www.fresnostate.edu/academics/gradstudies/documents/thesis/thesiscomm.pdf	
5	Announcements: President Rossbacher and Interim Vice Provost Jenny Zorn will be attending the December 1 st Graduate Council Meeting. Jená will be meeting with her counterparts in November. If there are issues you would like her to bring up please send the discussion topic(s) to her.			
6	Important Deadlines: Monday, November 17, 2014, deadline for required format review. Wednesday, December 10, 2014, deadline to submit final version of thesis or project and approval form with original signatures. Trione Graduate Scholarship Faculty Honoree deadline November 7, 2014, please submit electronically to hsugrad@humboldt.edu . The			

	Honoree will be announced by the end of the Fall 2014 semester.		
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