

Graduate Council
MEETING NOTES

Meeting Date	December 1, 2014	Time	3:00-4:30 p.m.
Meeting Location	NHE 106		
Meeting Participants	Mark Baker, Barbara Cline, Pat Comella, Yvonne Everett, Kacie Flynn, Mary Glenn, Christian Guillen, Chris Hopper, Nikola Hobbel, Steve Ladwig, Ana Maravilla, Michael Mesler, Lisa Miller, Marissa O'Neil, Scott Paynton, Marissa Ramsier, David Sleeth-Keppler, Emily Sommerman, Janae Teal, Meredith Williams, George Wrenn, Rick Zechman		

	Agenda Topic	Action Planned	Action Taken
1	Approval of Notes		Approved notes from 11/3/14
2	Introduction of President and Provost	An opportunity for the President and Provost to meet the Graduate Council and respond to members' questions.	Welcome and introduction of President Lisa Rossbacher and Provost Jenny Zorn. The President emphasized the importance of graduate programs at HSU. A question and answer session followed -all questions raised during the meeting were addressed including a lengthy discussion about the need to continue GA/TA support for graduate students and about the need for designated study work space for graduate students.
3	Setting Expectations and Resolving Conflicts	Distribute publication as a useful resource for handling faculty/student advising issues we've been discussing.	Jená shared handouts from the <i>Setting Expectations and Resolving Conflicts</i> publication. Graduate Coordinators felt the publication would be a useful resource for handling faculty/student advising issues. APGS will order and distribute a copy of the publication to each graduate coordinator. A copy will also be placed on reserve in the University library. The Council wanted to read and discuss the publication as a group before deciding how to develop guidelines for preventing and resolving conflicts (e.g., form a subcommittee)
4	Announcements:	Announcements: Alistair & Judith McCrone Graduate Fellowship Award Deadline for nominations is Friday, January 30, 2015 by 5 p.m. QUESTIONS: Should be directed to the Kacie Flynn/ Sponsored Programs Foundation	New Announcements: Janae Teal, a Grad Student Representative, gave an update on the status of the survey she is developing to find out what aspects of recruiting strategies were effective and which were not. The survey will be sent to graduate students before winter break. Dr. Michael Eldridge will serve as interim graduate coordinator for the English department for spring semester.
5	Important Deadlines:	Wednesday, December 10, 2014 Deadline to submit final version of thesis or project and approval form with original signatures	

