

Graduate Council MEETING NOTES

Meeting Date	February 3, 2014	Time	3:00-4:30 p.m.
Meeting Location	NHE 106		
Meeting Participants	Mark Baker, Rock Braithwaite, Mary Glenn, Barbara Cline, Pat Comella, Adam Cummings, Angela Davis, Leana Edwards, Patric Esh, Christian Guillen, Nicola Hobbel, Jyll Jackson, Steve Ladwig, Josh Meisel, Michael Mesler, Alison O'Dowd, David Sleeth-Keppler, Emily Sommerman, Randi Swedenburg, Ronnie Swartz, Eric Van Duzer		

	Agenda Topic	Action Planned	Action Taken
1	Approval of Notes		Approved notes from 12/2/13
2	Limits on Graduate Tuition Waivers	Share criteria for GA/TA Waiver limits for AY 14/15	Jená shared changes for GA/TA waivers - Effective 14/15 AY new limits for GA/TA waivers: same unit limit as State University Grant (no more than 125% of the published minimum of Masters' program) and 2 year (4 semesters) maximum.
3	Christian Guillen/Transfer & Graduate Counselor Office of the Registrar	Discussion - 1) Committee chair/advisor & the ability for department ASC's to change advisor information in PS. 2) Degree deficiencies for graduate students.	Discussion regarding advisor of record for graduate students. Department ASC's have the ability to change advisors in PeopleSoft. Please make sure that information is accurate. Degree deficiencies - Most important point: Advisors please encourage students to change their graduation date if they know they will not be done with degree requirements before the end of the graduating term. Students will save time and money if take care of this before the end of the semester.
4	Administrative Academic Probation and Disqualification (E01033)	Input from Graduate Council on the draft policy	Discussion regarding Proposed Policy on Administrative-Academic Probation and Disqualification. Graduate Coordinators will forward language suggestions/additions/changes to Jená Burges.
5	Graduate progress to degree- Information on individual students arranged by advisor; for review & help in development of timelines and milestone requirements	Share outreach efforts and their effectiveness.	Academic Programs will send out a spreadsheet to graduate coordinators indicating what our records show about progress so far of each student in each graduate program, asking that programs follow up with some specific categories of students. Graduate coordinators will notify our office what the progress with students has been so far.

6	FAFSA deadline March 2	<p>Please remind all faculty, graduate students, and (especially) prospective grad students to file their FAFSA by the deadline. http://www.humboldt.edu/finaid/faq.html#18</p> <p>News & Announcements: Spring 2014 Graduation Deadlines: Friday, February 14, 2014: Deadline to apply for Spring 2014 graduation to have student name listed in commencement program. CSU Chancellor's Doctoral Incentive Program Deadline California Pre-Doctoral Program Tuesday, April 15, 2014: Deadline for required format review for projects and theses Monday, May 12, 2014: Deadline to submit final version of thesis or project and approval form with original signatures (May 10th falls on a weekend, the deadline is extended to the 12th) March 27, 2014 by 1 PM: Patricia O. McConkey Outstanding Graduate Student Awards Deadline:</p> <p>Spring 2014 Meeting Schedule February 3 March 3 April 7 May 5</p> <p>Laura Weare/ Financial Aid Counselor for Graduate Students</p>	<p>New Announcements: Future Graduate Council agenda item: Discuss NOLIJ upgrade</p>
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