

## Graduate Council

### MEETING NOTES

<b>Meeting Date</b>	February 4, 2013	<b>Time</b>	3:00-4:30 p.m.
<b>Meeting Location</b>	NHE 106		

	<b>Agenda Topic</b>	<b>Action Planned</b>	<b>Action Taken</b>
1	Approval of Notes		Approved notes from 11/5/12
2	Graduate Student Information and Progress Reports	Discuss ways of using the info on the lists to improve achievement of milestones & completion for grad students	Discussion – Graduate programs shared different ideas and strategies used to increase rate for grad students to meet milestones and completion of program. Jená requested that grad students need to advance to candidacy prior to submitting an educational leave agreement.
3	Web page application information consistency, and LOR submission – Cynthia Werner	Discussion regarding consistency among Graduate Program websites for Humboldt State University application instructions.	Cynthia Werner shared recommended verbiage for graduate program web pages in order to maintain consistency for HSU application instructions. Update on NOLIJ- Testing has been pushed back a few weeks. Cynthia will schedule sessions with graduate administrative support staff and they will go through the process with graduate coordinators and faculty.
4	Extended Education Enrollment requirements for graduate students	Review revision to form; suggest additional material or changes	Extended Education form approved.
5	Update from Leana Edwards on tabling sessions for graduate programs and the Multidisciplinary Networking Meeting,		Leanna shared information about the first Multidisciplinary Networking meeting. It was a successful start for grad students to network among related fields – 9 attendees represented School Psychology, Social Work and Psychology. Snacks were provided by the university. Discussion to serve an informal dinner for the next meeting. Graduate Studies will donate money. The Psychology department held 2 sessions each day in the Quad & the foyer of the Psychology department; the sessions in the department were much more successful than the Quad.
6	Announcements & Reminders: McCrone Fellowship Deadline  Electronic Thesis Submission update  Spring GC meeting dates: February 4 – March 4 – April 8 – May 6 –  Fellowship & Scholarship deadlines: CSU Chancellor's Doctoral Incentive Program 5:00 pm		Kacie Flynn/Sponsored Programs shared information regarding changes to the McCrone Fellowship. Based on graduate faculty input, new incoming students will not be eligible for the award in 13/14 AY.

<p>Monday, February 4</p> <p>2013/2014 Pre-Doctoral Program Monday, 5:00 pm February 4</p> <p>27<sup>th</sup> Annual CSU Student Research Competition, 5:00 pm Wednesday February 22</p> <p>Patricia O. McConkey Outstanding Graduate Student <u>1:00</u> pm Friday, March 2,</p> <p>Nonresident Graduate student fee waiver allocation for 13/14 AY sent via email 1/29</p> <p>GA/TA Tuition Waiver (E0611)</p>		
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