

Graduate Council
 MEETING NOTES

Meeting Date	May 5, 2014	Time	3:00-4:30 p.m.
Meeting Location	NHE 106		
Meeting Participants	Mark Baker, Joan Berman, Rock Brathwaite, Barbara Cline, Pat Comella, Angela Davis, Patric Esh, Leana Edwards, Christian Guillen, Amber Kees, Steve Ladwig, Ana Marville, Megan Mefford, Josh Meisel, Michael Mesler, Alison O'Dowd, Scott Paynton, David Sleeth-Keppler, Ronnie Swartz. Janae Teal, Laura Weare, Liz Weaver Rhea Williamson, Rick Zechman		

	Agenda Topic	Action Planned	Action Taken
1	Approval of Notes		Approved notes from 3/3/14
2	Continuous enrollment, proposed changes to Title 5 re: graduate education, other	Jená will share information from the meetings of the CSU graduate deans and the CSU assistant VPAAAs.	Discussion -
3	WASC/WSCUC update	Jená will review the recommendations resulting from our Interim Report review and highlight several changes to the institutional review process that are especially relevant for graduate programs.	Brief discussion regarding changes to institutional review processes relevant to graduate programs: defining the meaning, quality, and integrity of the degree; student achievement on our standards of performance at graduation
4	Developing university-wide admissions guidelines and program-specific criteria/rubrics.	Identification of a subcommittee to develop recommendations for graduate admissions policy and procedures.	Discussion regarding identifying and clarification of graduate admissions policies and procedures and alignment with CGS Best Practices. Discussion will continue next fall.
5	Blended (4+1) Programs	Discussion of process for implementation.	Discussion of process for implementation - Graduate coordinators will review the AA-2012-01 and forward suggestions to Jená Burges.
6	Christian Guillen/Transfer & Graduation Counselor Office of the Registrar	Spring semester - Things to be mindful about, RP Grades, Thesis/Project submissions, Commencement list	Important reminders for spring semester: RP Grades, Thesis/Project submissions Grades will post by the end of May or 1 st week of June
7	Megan Mefford/ Coordinator Center for International Programs	Follow-up discussion of conditional admission of international graduate students	Continued discussion regarding process for conditional admission of international students. Programs were reminded to contact Megan with all questions about (or on behalf of) international students; admissions, financial aid, academic records, etc.
8	Laura Weare/Graduate Financial Aide Counselor	Explanation of financial aid for graduate students that are paid wages for their assistance as opposed to grad students that are granted a stipend for same. The way they are compensated by their graduate departments has an absolute effect on their financial aid.	Update from Laura Weare on the impact of financial aid for grad students that are paid for wages as opposed to being granted a stipend. Most important point: Always contact Laura Weare with graduate student financial aid questions (with the exception of international graduate students, as noted above).
9		Important Deadlines: Monday, May 12, 2014: Spring 2014 Graduation: Deadline to submit final version of thesis or project	

		<p>and approval form with original signatures</p> <p>Tuesday, July 15, 2014: Summer 2014 Graduation Deadline to submit for required format review</p> <p>Friday, July 25, 2014: Summer 2014 Graduation Deadline to submit final version of thesis or project and approval form with original signatures</p>	
10		<p>News and Announcements: WRGP Updates</p> <p>End of year Grad Party- May 8th 4-6 pm Green & Gold Room/Founders Hall If students have questions about the Master's hooding process direct them to Graduate Studies at: http://www.humboldt.edu/gradprograms/sites/gradprograms/files/MastersHoodingDemo.pdf</p>	No New Announcements