

Graduate Council MEETING NOTES

Meeting Date	October 7, 2013	Time	3:00-4:30 p.m.
Meeting Location	NHE 106		
Meeting Participants	Mark Baker, Rock Braithwaite, Barbara Cline, Pat Comella, Chris Dugaw, Leana Edwards, Christian Guillen, Nikola Hobbel, Jyll Jackson, Amber Kees, Josh Meisel, Michael Mesler, Scott Paynton, Lorraine Taggart, Liz Weaver, Rick Zechman		

	Agenda Topic	Action Planned	Action Taken
1	Approval of Notes		Approval of notes from 9/9/13
2	Nolij update – Steve Ladwig &/or Cynthia Werner / Graduate Admissions	Address questions, clarify process.	NOLIJ update -Jená provided an update on behalf of Steve Ladwig. Steve is working with InformationTechnology Services to resolve paperless application process. Programs should have correct permissions to view documents within the next couple of days.
3	Student progress to degree	Discuss experiences with using the report.	The report has been useful for programs to reach out to students who may be in danger of missing milestones and to develop plans for completion.
4	Grad Program Fair Wednesday, 10/23 1:00 to 4:00 pm in the Karshner Lounge	Discuss strategies, materials to bring, suggestions	Grad studies will place an ad in the Lumberjack, post info on website/portal, and post flyers at various approved bulletin boards on campus. Grad Studies will also supply cookies, candy. Participating programs are encouraged to showcase posters of student research and program specific printed material.
5	Limits on Graduate Assistantships/ Teaching Associateships	Continue discussion regarding restricting the number of semesters students may serve as GA/TA	Discussion about allowing grad students to be employed as a TA for a maximum of two years - discussion to be continued at next meeting.
6	Announcements:		Trione Graduate Scholarship Faculty Honoree – Faculty members who teach in Humboldt State University's graduate programs are invited to submit applications for selection as the Trione Graduate Scholarship Honree . Application deadline: November 8, 2013. Here is the link: http://humboldt.edu/gradprograms/sites/gradprograms/files/TrioneHonoreeApplications.pdf