

Graduate Council
 MEETING NOTES

Meeting Date	September 9, 2013	Time	3:00-4:30 p.m.
Meeting Location	NHE 106		
Meeting Participants	Chris Aberdeen , Mark Baker, Joan Berman, Rock Braithwaite , Barbara Cline, Pat Comella, Angela Davis, Chris Dugaw, Jyll Jackson, Patric Esh, Leana Edwards, Mary Glenn, Nikola Hobbel, Jyll Jackson, Amber Kees, David Sleeth-Keppler, Steve Ladwig, Megan Mefford , Josh Meisel, Michael Messler, Alison O’Dowd, Scott Payton Clint Rubik , Michelle Showers, Randi Swedenburg, Liz Weaver, Rick Zechman		

	Agenda Topic	Action Planned	Action Taken
1	Approval of Notes		Approval of notes from April 8, 2013
2	Graduate Admissions- Steve Ladwig Update on Admissions/NOLIJ Next steps		NOLIJ update- Nolij is up and running- Spring 2014 application processing will be entirely paperless. Cynthia is working with departments on training and will continue to schedule training.
3	Application for Graduation Deadline – September 23, 2013	The deadline set by the Office of the Registrar for graduate students to apply for spring 2014 is September 23. Programs have expressed concern that the deadline makes it too difficult for students to meet deadline.	Discussion; the deadline will remain in place for this year, impact to be reviewed as next year’s deadline is set.
4	Pilot approach to recruiting graduate students	Identify a program willing to pilot this approach.	Discussion – Steve Ladwig is looking for a graduate program to pilot a program utilizing GRE as a potential recruitment and admissions efforts. Steve will send an email with more GRE information.
5	Terms and Units Completed to Degree- longitudinal data on programs by option	Please see the link provided to review the Masters Degrees by year from 08/through 12/13	Discussion of the analysis; suggestions were made for some possible revisions to the analysis.
6	Student progress to degree- Information on individual students arranged by advisor; for review and help in development of timelines and milestone requirements	Identify locations where program milestones should be listed and communicated to students and faculty advisors	Programs were asked to reach out to students who are not registered this semester but who are slated to graduate in December or May of this academic year, and to get them enrolled. Programs were also asked to work with students who have not advanced to candidacy but who have earned a large number of units, and students who were admitted in 2009 or before, to develop plans for completion.
7	Nonresident Fee Waiver Allocation	Per Josh Meisel’s request, discuss allocation formula for nonresident fee waivers	Discussion regarding alternative approaches to the allocation process for nonresident fee waivers.
8	Setting limits - GA/TA appointments GA/TA Tuition Waiver	Initial discussion regarding restricting number of semesters that graduate students can serve as GA/TA and/or receive GA/TA waivers	Discussions regarding restricting number of semesters that graduate students receive the GA/TA appointments and/or waivers. Discussion to be continued at the next meeting.
9	New and Announcements:		Graduate Council liaison needed on ICC Committee Student Representative needed on Graduate Council AY 13/14 (one student from each college, One may attend as a representative for all students within college). Graduate Program Fair – several programs interested in tabling at a grad fair on campus. Graduate studies will send Doodle poll for interest in selecting date and location of the fair.