**Graduate Council Meeting Notes**

October 7, 2019 3:00 pm – 4:00 pm NHE 106

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|  | **Agenda Topic** | **Action Planned** | **Action Taken** |
| 1 | Welcome & Notes  Graduate Studies | Approval of 9/9/2019 meeting notes | Terri Fisher introduced graduate student representative, Levi Basist and James Peabody and special guests - Dr. Amy Moffat, Dr. Beth Wilson and Dr. Lisa Tremain.  Approval of the 9/9 notes moved to the November meeting. |
| 2 | WSCUC and Graduate Programs Assessment,  Amy Moffat/Associate Director of Institutional Assessment Dr. Beth Wilson/Department of Economics Dr. Lisa Tremain/Department of English,  both serving as Faculty Assessment Fellows.  **\*Time certain at 3:05 p.m.\*** | Update Graduate Council on current state of assessment of graduate learning outcomes. | Discussion regarding HSU institutional program assessment and learning outcomes at the Master’s level. Some graduate programs have already done the work recommended by Mark Wicklund last A/Y; it’s nothing new comparted to what he requested last year.  [Resolution on Initial Implementation of HSU Institutional Learning Outcomes.](file:///C:\Users\tef21\Desktop\ILO%20implementation%20resolution.pdf) |
| 3 | Graduate GWAR Proficiency and Writing for Graduate Programs Graduate Studies | Discuss Graduate GWAR Proficiency and Writing for Graduate Programs at HSU; update listings for Chancellor’s Office. | Discussed Graduate GWAR Proficiency and Writing for Graduate Programs at HSU; per request from the C.O. of campus GWAR policies. The language listed for HSU is accurate. |
| 4 | **Important Deadlines and Announcements:**  Susan Brater/HSU  Office of Research & Sponsored Programs/Susan Brater  [2020 CSU Student Research Competition](https://humboldt.infoready4.com/#competitionDetail/1791437)  Deadline: January 31, 2020  Kyle Morgan HSU/Scholarly  Communications & Digital Scholar Team  Courtesy Format Review deadline (December 2, 2019) and the Final Submission deadline (December 12, 2019)  Graduate Studies All graduate student deadlines including [Graduate Student Activities & Deadlines Spring 2020](https://gradprograms.humboldt.edu/content/calendar)  are posted on the **NEW** graduate calendar |  |  |
| 5 | Graduate Student Progress Report |  | After Census, Graduate Studies will distribute the most up to date student progress to degree information to each individual graduate program coordinator. |