



HUMBOLDT STATE UNIVERSITY

Graduate Council Meeting Notes

November 4, 2019 3:00 pm – 4:00 pm SBS 179

	Agenda Topic	Action Planned	Action Taken
1	Welcome & Approval of meeting notes		Approval of meeting notes move to the 12/2 meeting.
2	Dr. Jason Meriwether Interim VP Enrollment Management & Josh Smith Director/Enrollment Management *Time Certain 3 pm*		<p>Dr. Jason Meriwether, Mr. Joshua Smith and Mr. Pedro Martinez shared effective graduate recruitment strategies for master's students. Discussion among GC to help graduate program coordinators formulate an effective recruiting strategy. Main points:</p> <p>Individual graduate coordinators should work with Josh Smith to target messaging in a way that best entices students to apply to HSU graduate programs. Incorporate social media communication with juniors and seniors, and first-year student messaging.</p> <p>Admissions recruiters will share graduate fact sheets at out-of-the area graduate fairs.</p> <p>Individual Graduate Program Web pages should be designed to enhance student interest – incorporate and celebrate student research experiences and display alumni testimonials to attract inquiries.</p>



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			Discussion to be continued at a future meeting.
3	Graduate Writing Assessment Requirement: Graduate Level Executive Order (EO) 665		Dr. Mary Oling-Sisay gave a brief update on the Graduate Writing Assessment Requirement at the Graduate Level per Executive Order (EO) 665. WASC now asks that we examine our students writing close to graduation.
4	<p>Important Deadlines and Announcements:</p> <p>Kyle Morgan HSU/Scholarly Communications & Digital Scholar Team</p> <p>Due to the PG&E power shutdown, the Courtesy Format Review and final submission deadlines are: Courtesy format review: December 9, 2019 Final Submission deadline December 19, 2019</p> <p>Graduate Studies All graduate student deadlines including Graduate Student Activities & Deadlines Spring 2020 are posted on the NEW graduate calendar</p>		