

Cal Poly Humboldt.

Graduate Council Meeting Agenda

February 5th, 2024

NHE 106 or via Zoom

	Agenda Topic	Action Planned
1	Welcome & Announcements	
2	Aolany Navas-Griggs <i>Interim Director of Admissions</i>	Slate Implementation for Grads
3	Carmen Bustos-Works <i>Associate Vice President of Academic Programs</i>	Update on IRB Approval Process
4	Carmen Bustos-Works <i>Associate Vice President of Academic Programs</i> Professor Andrew Stubblefield	Graduate Task Force Update

Deadlines & Announcements

February 2 - (optional) CDIP deadline for students to submit their Motivation Statements and Collaborative Plan of Support to Graduate Studies for feedback.

February 7 - (optional) CDIP deadline for students to submit three essays and their Student Budget Plan to Graduate Studies for feedback.

February 12 - Last day to apply for graduation or change a graduation date and be guaranteed to have your name included in the COMMENCEMENT PROGRAM. A late fee may apply.

Last day to change a preferred name in the Student Center for use in the printed Spring 2024 commencement program. [Must have an eligible graduation date.] CENSUS (Note: Census is not associated with Add/Drop deadlines.)

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February 14 - last day to begin documented grade appeal communication with faculty for the Fall 2023 semester. If an acceptable conclusion is not reached per policy, the deadline to submit a GRADE APPEAL Form is 11:59 p.m. PST on February 29, 2024.

February 15 - Deadline to Submit The draft CDIP application components (with the exception of the recommendation letters) to Graduate Studies for review.

February 24 - Deadline to Submit CDIP final application and all documents.

March 1, - Student registration to participate in the Spring 2024 Commencement ceremonies will be available.

March 10, Submissions [for the Patricia O. McConkey Outstanding Graduate Student](#) are due. These awards recognize the outstanding student graduating with a master's degree from each program. There will be multiple McConkey awards; each program may select one awardee. Students who will have completed a master's degree between May 2023 and May 2024 are eligible.

March 11 - Last day to change registered class grade option to CREDIT/NO CREDIT. Only one optional CR/NC course can be taken per term.

March 11-15 - SPRING BREAK

March 22 - The class schedule for Fall & Summer 2024 will be available online by noon.

March 28 - Deadline: WITHDRAW (prorated refund*) – Last day to request permission to withdraw from the spring semester and be eligible for a prorated refund of less than \$20 per course and a \$27 administrative charge*. Permission to withdraw and documentation of a serious & compelling reason is required. A grade of “W” will be recorded for each course. [After this date students are not eligible for a refund of fees.] See Withdrawal Process.