

Cal Poly Humboldt.

Graduate Council Meeting Agenda

October 2nd, 2023

Nelson Hall East, Room 106 or Zoom

	Agenda Topic	Action Planned
1	Welcome & Announcements Dr. Amy Sprowles <i>Faculty Associate Dean of Graduate & Undergraduate Studies</i>	Welcome and Introductions
2	Office of the Registrar Update Jenni Robinson Reisinger Registrar & Melissa Tafoya/Transfer & Graduation Counselor	Discuss the importance of continuous enrollment and the consequences of breaking enrollment
3	Blended Program Policy Dr. Amy Sprowles <i>Faculty Associate Dean of Graduate & Undergraduate Studies</i> Jenni Robinson Reisinger/Registrar	Share proposed amendments to Blended Program Cal Poly Humboldt University Policy, Combined Bachelor's and Master's
4	Grad Program Assessment Mark Wicklund Associate Director of Academic Assessment	Discuss graduate assessment plan and learning outcomes <ul style="list-style-type: none"> • Requesting Grad Coordinators to work with their departments to make any updates or modifications by the end of this semester • Ask them to assess one learning objective in Spring 2024
5	Institutional Review Board Update Ethan Gahtan/IRB Board Kacie Flynn/Executive Director Sponsored Programs	Discuss IRB process and answer questions about the technical issues with the IRB web system



Deadlines & Announcements

October 16- Last day to change registered class grading mode to CREDIT/NO CREDIT.

October 23 - Last day to request permission to withdraw from fall semester and be eligible for a prorated refund, less \$20 per course and a \$27 administrative charge. Permission to withdraw and documentation of a serious & compelling reason is required. A grade of "W" will be recorded for each course. [After this date, students are not eligible for a refund of fees.

October 30 - Last day to request permission to WITHDRAW from one, some, or all courses. Permission to withdraw and documentation of a serious and compelling reason is required. A grade of W will be recorded for each course. Not eligible for a refund. There is a \$20 per course charge, plus a \$27.00 administrative charge if withdrawing from all courses. After this date, withdrawal is not allowed, except for catastrophic reasons.

November 27- In order to meet all the requirements for Fall 2023 graduation date, you must submit your thesis/project for a format review to cfr@humboldt.edu. Make sure that you have applied to Advancement to Candidacy and Graduation. You are required to attend a training session or take the online thesis training course through Canvas to save hours of correcting format errors.

December 11 - Fall 2023 Project/Thesis Deadline - Last day to submit final master's project or thesis for Fall 2023 graduation

December 15 - Fall Commencement - [Registration](#) opens October 1st

Announcements:

Thursday, October 19th 2-5:30pm - Graduate Student Fall Mixer - This event has been postponed! Stay tuned for an update.

GRAD SLAM - More information about the CSU Grad Slam Competition is TBA! If you're interested in serving on the CSU Cal Poly 2024 Competition Planning Committee, please email hsugrad@humboldt.edu

February 2nd, 2024 CHP Deadline to apply for the [Chancellor's Doctoral Incentive Program](#) (CDIP). Additional information can be found on our website. Please reach out to us with any questions.