**Graduate Council Meeting Agenda**

 March 7, 2022 3:00 pm – 4:00pm

|  | **Agenda Topic** | **Materials to Review** | **Action Planned** |
| --- | --- | --- | --- |
| 1 | **Welcome/Introductions**Interim V.P. Dr. Carmen Bustos-Works3:00-3:10 |  | Welcome/Introductions |
|  2 |  **Graduate Admissions Recruitment**Peter Martinez Admissions Director Jason Meriwether VP Enrollment Management |  | * Graduate Program Brochures
* Paid promotion Advertisement spots for Graduate Program
* Paid Linkedin Lead Generation campaigns by program target
* Graduate Program mailer with paid postage during recruitment season
* Graduate Admissions Communication and Admissions process
 |
|  3 | **Financial Aid Q&A**Peggy MetzgerDirector Financial Aid |  | Answer graduate coordinator questions regarding Financial Aid |

Deadlines & Announcements

**March 14, 2022** - Nominations for the Outstanding Student Awards are due. Awards applicable to graduate students are "Outstanding Student Research" and "Patricia O. McConkey Outstanding Graduate Student". Please use the  [Google Form](https://docs.google.com/forms/d/e/1FAIpQLScx5I2w1tup8ciYWpW8gVDNKXLntSgTEmRvGAUzXDYjjXXzWg/viewform) for both award categories.

**April 1, 2022** - Graduate Program Coordinators are expected to submit the names of their Nonresident Fee Waiver (EO605) awardees to the Graduate Studies Office. For more information, please see the [submission timeline](https://gradprograms.humboldt.edu/sites/default/files/tuition_waiver_eligibility_and_timelines.pdf). The specific credit-unit allocations for the 2022/2023 academic year were sent to the graduate coordinators in October, 2021. Please reach out to our office if you did not receive the information. Awardees must send a commitment to our office by **May 15th** for the following academic year.

**April 8, 2022 -** Graduate Federal Work Study Program 2022/23 A/Y [submission form](https://forms.gle/7YReEARicttRJmp7A) from faculty. Please note, the form requires prior approval of the faculty graduate coordinator and department chair.

**April 15, 2022** -Programs are expected to forward the names and HSU ID# of Graduate Assistants and Teaching Associates (EO611) for the 2021/22 A/Y to Graduate Studies. For more information, please see the submission [timeline](https://gradprograms.humboldt.edu/sites/default/files/tuition_waiver_eligibility_and_timelines.pdf) for fee waivers. Students must file a FAFSA no later than **March 2nd** to be eligible.

**April 25, 2022** - [Thesis/Project Courtesy Review](https://gradprograms.humboldt.edu/thesisprojectsubmission).

**May 9, 2022** - [Final Thesis Submission](https://gradprograms.humboldt.edu/thesisprojectsubmission) for spring 2022 graduation.