



# HUMBOLDT STATE UNIVERSITY

## Graduate Council Meeting Agenda

November 5, 2018

3:00 pm – 4:30 pm

LIB 209 (Fishbowl)

	<b>Agenda Topic</b>	<b>Materials to Review</b>	<b>Action Planned</b>
1	<b>Introductions</b>		Approval of October 1, 2018 meeting notes
2	Dr. Rock Braithwaite/ Graduate Studies <b>Graduate Coordinator Responsibilities/ Expectations</b>		Finalize an explicit description of graduate coordinator responsibilities
3	<b>Graduate Marketing &amp; Recruiting Update</b>	<b>See attached example of fact sheet</b>	Provide an update with new and pertinent information
4	<b>Application to Advancement to Candidacy and Graduation form &amp; new procedure</b>		Inform group on the new procedures regarding this form
5	<b>Important Deadlines and Announcements:</b>  Graduate Studies: GA/TA Fee Waiver Spring 2018  Nonresident Fee Waiver allocations for the 19/20 academic year  <b>February 4<sup>th</sup></b> – Deadline to file Application for Advancement to Candidacy and Graduation (\$73 includes late fee) & be guaranteed to have name printed in program for Commencement 2019.		



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	<p>Scholarly Communications: Thesis &amp; Project Fall 2018 Submission Process</p>		
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