



HUMBOLDT STATE UNIVERSITY

Graduate Council Meeting

September 10, 2018

3:00 pm – 4:30 pm

LIB 209 (Fishbowl)

Time	Materials to Review	Presenter/Action Planned
3:00 p.m. – 3:10 p.m.		Welcome/Introductions Graduate Dean, Dr. Rock Braithwaite
		Approval of the May 7, 2018 Grad Council Meeting notes
3:10 p.m. – 3:50 p.m.	Graduate Coordinator Responsibilities/ Expectations Graduate Studies Best Practices	Dr. Rock Braithwaite/Graduate Studies Graduate Coordinator Training
3: 50 p.m. – 4:05 p.m.		Melissa Tafoya/Transfer & Graduation Counselor Office of the Registrar Information and procedures for graduate students
4:05 p.m. – 4:20 p.m.		Peggy Metzger/Director Maria-Elena Whaples/Assistant Director Morgan Reeves/Grad Federal Work Study Financial Aid Office Provide information/procedures regarding financial aid for graduate students
4:20 p.m. – 4:30 p.m.		Wrap- up and questions