

# Thesis and Project Spring 2019 Submission Process

---

Scholarly Communications Office  
cfr@humboldt.edu  
(707) 826-5602

1

## Advancement to Candidacy

---

You can find the form Application for Advancement to Candidacy and Graduation with all other graduate forms here:

[forms.humboldt.edu/graduate-application-advancement-candidacy-and-graduation](https://forms.humboldt.edu/graduate-application-advancement-candidacy-and-graduation)

2

## Formatting Workshop

---

Enroll in the thesis and project formatting Canvas course at:

[canvas.humboldt.edu/enroll/JLG3CM](https://canvas.humboldt.edu/enroll/JLG3CM)

3

## Courtesy Format Review (Deadline: April 29, 2019)

---

Submit a draft of your thesis or project for a courtesy format review to [cfr@humboldt.edu](mailto:cfr@humboldt.edu). Formatting guidelines can be found here:

[humboldt.edu/gradprograms/thesis-format-requirements](https://humboldt.edu/gradprograms/thesis-format-requirements)

4

## Final Submission (Deadline: May 13, 2019)

---

Committee members have until May 14<sup>th</sup> to register their approval. Please **SUBMIT EARLY** so they have ample time to approve. Submit here:

[digitalcommons.humboldt.edu/etd](https://digitalcommons.humboldt.edu/etd)

5

## Official Format Review

---

The Scholarly Communications Office will conduct a formal format review. Stay in contact as you will be instructed to make revisions and resubmit.

If you have any questions please call (707) 826-5602 or email [cfr@humboldt.edu](mailto:cfr@humboldt.edu)