



HUMBOLDT STATE UNIVERSITY

Graduate Council Meeting Agenda

March 4, 2019

3:00 pm – 4:30 pm

Goodwin Forum

	Agenda Topic	Materials to Review	Action Planned
1	Introductions/Approval of Notes		Introductions and Approval of 02/04/2019 meeting notes.
2	Ezra Moreno/Academic Programs Student Assistant Graduate Studies – Website Revisions *Time Certain 3:00 p.m.		Ezra Moreno will share recent revisions to the Graduate Studies website and answer any questions.
3	Dr. Rock Braithwaite/Graduate Studies Graduate student to degree-information; for review of timelines and milestone requirements.	Graduate Studies will send the individual graduate progress information report to graduate coordinators prior to Monday's GC meeting.	Discuss best practices – share ideas.
4	Graduate Student Exit Survey	Exit Survey Materials Alison's PowerPoint Slides	Follow up discussion based on Alison Hong-Novotney's findings and seek input from GC regarding organizing the list of Graduate Student Exit Survey questions.
5	Important Deadlines and Announcements: Scholarly Communications: Spring 2019 Submission Process <ul style="list-style-type: none">Courtesy Format View Deadline: April 29, 2019Final Submission Deadline: May 13, 2019 Graduate Studies: <ul style="list-style-type: none">Graduate Coordinators (or their designee) is responsible for filling in thesis/project titles and for final title editing of the 2019 Commencement list. The FINAL list is due to Graduate Studies no later than 5 p.m. March 8th, 2019.	Thesis and Project Spring 2019 Submission Process	



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	<p>Departments will receive a proof from the Registrar on March 15th, 2019, before the final list is sent to MarCom.</p> <ul style="list-style-type: none">• Nonresident Tuition Fee Waiver (EO605). Programs are expected to submit the names of their awardees to our office by April 1, 2019.• Deadline for submission of the Patricia O. McConkey Outstanding Graduate Student Awards is Friday, April 5, 2019. For more information about the award, please visit the Graduate Studies site, and to complete the submission process, click here.• Graduate Assistants/Teaching Associates (EO611) Programs are expected to forward the names of TAs and Gas for the 2019/20 A/Y to our office by April 15, 2019.• Graduate Federal Work Study for 2019/20 A/Y. The deadline for submission from faculty is Friday, April 26, 2019. For more information about the award and to complete the application, click here.• Fall Graduate Orientation Date options: Thursday, August 22, 2019 Friday, August 23, 2019 Please note, this change is due to lack of space on August 21, (Freshman & Transfer Orientation).		