If you need help with: | Who to contact |
---|---|
Policies and Procedures | Graduate Studies Office  
- Advancement to Candidacy  
- Culminating Experience  
- Seven Year Limit  
- Continuous Enrollment  
- Leave of Absence  
SH 217 A  
707.826.5194  
email: hsugrad@humboldt.edu  
[http://www2.humboldt.edu/gradprograms/current-students](http://www2.humboldt.edu/gradprograms/current-students)

Degree Requirements | Office of the Registrar  
Melissa Tafoya, Degree Counselor  
707.826.6208  
email: melissa.tafoya@humboldt.edu  
Clint Rebik, Registrar  
707.826.6205  
email: clint@humboldt.edu  
[http://pine.humboldt.edu/registrar/](http://pine.humboldt.edu/registrar/)

Digital Commons | Library, Scholarly Communications Team  
Kyle Morgan  
707.826.5602  
email: cfr@humboldt.edu  
Digital Commons @ HSU:  
[http://digitalcommons.humboldt.edu/](http://digitalcommons.humboldt.edu/)  
Citation Help  
[http://libguides.humboldt.edu/cite](http://libguides.humboldt.edu/cite)

Research Involving Vertebrate Animals | Institutional Animal Care and Use Committee (IACUC) Forestry 106  
707.826.3256  
[http://www2.humboldt.edu/iacuc/](http://www2.humboldt.edu/iacuc/)

Research on Human Subjects | HSU Institutional Review Board (IRB)  
Student Business Services, Room 427  
707.826.5165  
email: irb@humboldt.edu  
[http://www2.humboldt.edu/irb/](http://www2.humboldt.edu/irb/)

Financial Aid | Student & Business Services 231  
Sulaina Banks  
Services 707.826.5373  
email: ssb221@humboldt.edu  
Peggy Metzger, Director  
707.826.5377  
email: pmetzger@humboldt.edu  
[http://www2.humboldt.edu/finaid/](http://www2.humboldt.edu/finaid/)

**NOTE:** Each graduate student has the responsibility to review, understand, and follow all of the policies explained in The Information for Current Graduate Students (Policy Handbook) available at [http://www.humboldt.edu/gradprograms](http://www.humboldt.edu/gradprograms).
### Academic Programs & Undergraduate/Graduate Studies

**Dr. Mary Oling-Sisay, Vice Provost and Dean of Graduate and Undergraduate Studies**

**Terri Fisher, Graduate Studies Specialist**

Phone: (707) 826-5194  
Email: [hsugrad@humboldt.edu](mailto:hsugrad@humboldt.edu)  
Siemens Hall 217 A

| Graduate Admissions | Graduate Admissions Office  
|---------------------|-----------------------------  
|                     | Student Business Services 163B  
|                     | Pedro Martinez, Director  
|                     | 707.826.6209  
|                     | Cynthia Werner, Administrative Support  
|                     | Coordinator 707.826.6250  
|                     | email: graduate-applicants@humboldt.edu |

| Graduate Federal Work Study | Financial Aid Office  
|-----------------------------|-----------------------------  
|                             | Student Business Services 241  
|                             | Morgan Reeves, Financial Aid/Graduate Federal Work Study 707.826.5380  
|                             | email: morgan.reeves@humboldt.edu |

| International Admissions | Center for International Programs  
|--------------------------|---------------------------------  
|                           | Feuerwerker House 202  
|                           | Megan Mefford, Advisor  
|                           | 707.826.4142  
|                           | email: [international@humboldt.edu](mailto:international@humboldt.edu) |

| Career Preparation (job search, internships, interview, resumes and cover letters) | Academic and Career Advising Center  
|---------------------------------------------------------------------------------|---------------------------------  
|                                                                                 | Gist Hall 114  
|                                                                                 | 707.826.3341  
|                                                                                 | [http://www2.humboldt.edu/acac/](http://www2.humboldt.edu/acac/) |

| HSU Counseling & Psychological Services | Counseling & Psychological Services  
|--------------------------------------|---------------------------------  
|                                      | Crisis appointments by phone 707.826.3236  
|                                      | email: hscaps@humboldt.edu  
|                                      | [http://www2.humboldt.edu/counseling/](http://www2.humboldt.edu/counseling/) |

**NOTE:** Each graduate student has the responsibility to review, understand, and follow all of the policies explained in The Information for Current Graduate Students (Policy Handbook) available at [http://www.humboldt.edu/gradprograms](http://www.humboldt.edu/gradprograms).